## How it will work

We believe all members of the Te Kauwhata
College community have the right to a safe and
healthy work and learning environment. A school
environment that protects and promotes the health
and wellbeing of the entire school community.

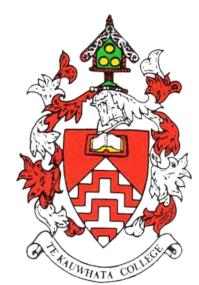
Through our curriculum, we will encourage good decision making about cell phones/device usage and educate on the effects of these when used inappropriately.

Te Kauwhata College policy discourages the possession of a cell phone/device on school property. However, if any aakonga has a device during school hours, the cell phone/device must remain off and concealed.

If a teacher sees, locates, or observes a cell phone/device the teacher will confiscate the cell phone/device. There will be no warnings. The cell phone/device will be put into an envelope, named, and put in the Student Centre by the teacher who has confiscated it. The teacher will put the cell phone/device in the Student Centre as soon as practically possible for the teacher. The teacher will then document the confiscation in Kamar and notify the Pastoral/SLT teams.

If any aakonga has a cell phone/device confiscated or does not comply with this policy the following process will take place:

If Whaanau need to contact their children during the day, a message can be left at Reception which will be delivered to their aakonga. Whaanau may pick up a confiscated cell phone/device at any time.



Te Kauwhata College

Cellphone
/Device
Free



## First confiscation:

The cell phone/device will be confiscated and kept in the Student Centre. It will then be returned to the student by Pastoral Team/School Office at the end of the school day (3pm).

## Second confiscation:

The student will receive a Dean's detention, and Whaanau will be contacted, and they will be required to pick up the cell phone/device from the Student Centre. If it is not possible for Whaanau to pick up the cell phone/device, the cell phone/device will be held for 3 days before being returned.



## Third or subsequent confiscation:

The matter is now deemed to be an ongoing behavioural issue and will be considered to be continual disobedience. Te Kauwhata College will then follow relevant disciplinary procedures